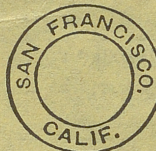




	FIRST-CLASS MAIL
	U.S. POSTAGE
	PAID 3 CTS.
	PERMIT No. 1

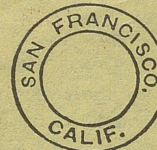
FIRST-CLASS MAIL



	U.S. POSTAGE
	PAID 3 CTS.
	PERMIT No. 1

SECOND-, THIRD-, and FOURTH-CLASS MAIL

date and First Class Mail omitted



	BULK RATE
	U.S. POSTAGE
	PAID
	PERMIT No. 1

BULK THIRD-CLASS

(Pound Rates only)

144.5 MAILINGS WITH PERMIT IMPRINTS

.51 **MINIMUM QUANTITIES.** Except as stated in 144.52, minimum quantities required to be mailed at one time are as follows:

- First-Class Mail. 300 pieces of identical weight.
- Second- and Third-Class Mail. 300 pieces of identical matter, except 20 pounds or 200 pieces of identical third-class bulk mail. (See 126 and 134, Postal Manual.)
- Fourth-Class Mail. 250 pieces of identical matter.

.52 **EXCEPTIONS TO MINIMUM QUANTITIES.** When any mailing consists of less than the required minimum, enter an explanation on the *Mailing Statement*, Form 3602. Exceptions may be made for the following reasons only:

- First-Class Mail. Occasional exception for a mailer whose total daily mailings are not much more than 300 but who, to cooperate with the post office, presents a portion of his mailings early in the day.
- All Classes of Mail. When a large mailing extends over two or more consecutive days and the last deposit, made to complete the mailing, is less than the minimum.

.53 **PREPARATION FOR MAILING.** All classes of mail must be faced. You must separate second-, third- (nonbulk), and fourth-class by cities and States according to postmaster's instructions. You must separate first- and fourth-class according to postage paid on each piece; that is, put pieces subject to 3 cents each in one lot, those subject to 6 cents each in another lot, etc. (See 126, Postal Manual, for mailing of third-class bulk mail.)

.54 **PLACE OF MAILING.** Deposit mail at the post office that issued the permit, or at a station or branch designated by the postmaster.

.55 **MAILING STATEMENT.** Prepare and sign a *Mailing Statement*, Form 3602, for each mailing. The statement must be prepared by typewriter, ink, or indelible pencil to show your address, permit number, class of mail, number of pieces in the mailing, and weight of single piece. For third-class bulk mailings, additional information required by the *Mailing Statement* must be shown. If a receipt is desired, present a duplicate copy of Form 3602, which will be initialed by the accepting employee after verification and returned to you.

.56 **PAYMENT OF POSTAGE.** You must pay for each mailing when it is presented at the post office, or make an advance deposit of enough to cover more than one mailing. Payments for postage or deposits must be made at points designated by the postmaster. Advance deposits may be made by mail. These payments will not be accepted by employees handling the mail. When the deposit becomes less than enough to pay for an entire mailing, an additional amount must be deposited before any mailings are made. The postmaster will give you a receipt for each payment, on Form 3544. ~~Credit for postage is not allowed.~~ Postage on a mailing must be paid by only one method; that is, postage may not be paid partly in money and partly by postage stamps.

144.6 ADDITIONAL SERVICES

Mail with permit imprints may be registered, or sent as certified, insured or c. o. d. mail.

144.7 IMPROPER USE OF PERMIT IMPRINTS

Mail bearing permit imprints must not be distributed otherwise than through the mails, and will not be accepted at any post office except that shown in the imprint. Matter bearing permit imprints must not be used as enclosures.

BULK MAILINGS

126.2 THIRD-CLASS MAILINGS

.21 **MAILING STATEMENT.** Complete and submit with each mailing:

- Mailing statement, Form 3602, for mail with permit imprints; or
- Mailing statement, Form 3602-PC, for mail bearing precanceled stamps or meter stamps.

.22 **PREPARATION OF MAILING.** Sort, face, and tie bulk mail into packages both lengthwise and crosswise with twine strong enough to withstand handling in the mails (a breaking point of 10 pounds or more will qualify). Labels should be large enough to cover the address on the exposed piece of mail and to keep the label from sliding out from under the twine. Prepare packages as follows:

- Direct Package.** When there are 10 or more pieces for any one post office (or station or branch if its name forms part of the address), face all addresses one way, except the last. Reverse the last piece to expose its address on the outside of the package. Do not label direct packages.
- State Package.** After direct-package pieces are removed, if there are 10 or more pieces remaining for any one State, face all addresses one way and tie the pieces into a package. Cover the top address with a label bearing the name of the State.
- Mixed Packages.** If there are less than 10 pieces per State (for instance, 6 for Delaware, 8 for Maryland, 5 for Virginia), face all addresses one way and tie the pieces into a package. Cover the top address with a label bearing the words *mixed States*.

.23 **PREPAYMENT REQUIRED.** All third-class mail must be fully prepaid at the appropriate rate before dispatch from the office of mailing.

134.4 PAYMENT OF POSTAGE

.42 **BULK MAILINGS.** To mail at bulk rates:

- A permit to use one of the methods of paying postage must be obtained.
- A fee of \$10 each calendar year is required. Lettershops must pay a fee of \$10 for each customer for whom mailings are made, unless the customer pays it. A receipt on Form 3544 is issued for each fee paid.
- Postage must be prepaid:
 - By meter stamps.
 - By precanceled stamps or precanceled stamped envelopes.
 - In cash for mail with permit imprints.
- As part of the meter stamp or permit imprint, or adjacent to such stamp or imprint or the precanceled stamp:
 - Mailers other than nonprofit organizations must print the words *Bulk Rate* or the abbreviation *Blk. Rt.*
 - Authorized nonprofit organizations mailing at special bulk rates must print the words *Nonprofit Organization* or *Nonprofit Org.* and show the complete name and address of the organization in the upper left corner of the mail.

AUTHORIZATION TO MAIL WITHOUT AFFIXING POSTAGE STAMPS

You are authorized to mail at this post office matter bearing permit imprints, postage to be paid in money under the conditions printed on this authorization.

POST OFFICE (City and State) NEW HAVEN , CONN.	PERMIT NUMBER 327	DATE OF ISSUANCE 11/9/60
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SIGNATURE OF POSTMASTER

Frank A. Lettanzzi, P. M.
by *[Signature]*

TO:

Yale Broadcasting Co Inc
242 H Y.S.
NAME OF PERMIT HOLDER
ADDRESS
NEW HAVEN , CONN.
CITY ZONE STATE

Excerpts from the Postal Manual
PERMIT IMPRINTS

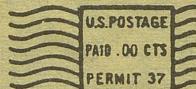
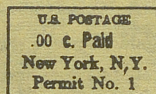
144.1 PERMIT

.11 APPLICATION. If you wish to use permit imprints and pay postage in cash at the time of mailing, obtain a *Permit*, Form 3601, by submitting *Application*, Form 3601, with a fee of \$10, to the post office where you will mail. The postmaster will give you a receipt for the fee on Form 3544. No other fee for use of permit imprints has to be paid so long as the permit is active.

.12 REVOCATION. The permit may be revoked if used in operating any unlawful scheme or enterprise, for nonuse during any consecutive 12 months, or for any noncompliance with instructions on *Permit*, Form 3601. The method of revoking permit is described in 142.33, Postal Manual.

144.2 FORM OF PERMIT IMPRINTS

The permit imprints must be made by printing press, lithography, mimeograph, multigraph, addressograph, or similar device and must not be handstamped. The style of imprint must conform with those illustrated below. The imprint must be printed in a color that contrasts sufficiently with the paper to make the impression readable, and must be placed in the upper right corner of the address side of each piece.



144.3 CONTENT OF PERMIT IMPRINTS

Printed permit imprints must show:

- For First-Class Mail. City and State; date (hour may be included with date if mailing is made in time to be dispatched at that hour); the words *First-Class Mail* and *Paid* with the amount of postage; and the permit number.
- For Second-, Third-, and Fourth-Class Mail. Same as first-class, except the date and the words *First-Class Mail* are omitted. The amount of postage may be omitted on matter mailed at bulk third-class pound rates, but should be included when it is known the per-piece rates will apply. The amount of postage must be shown on pieces of third-class mail subject to the minimum charge for odd size or shape. (See 134.22c, Postal Manual.)

144.4 ADDITIONS

Any additions should not be placed so as to confuse or obstruct the permit imprint, and must conform with the requirements for the class of mail that bears the additions.